

MINUTES
UTAH HEALTH FACILITY ADMINISTRATOR BOARD
APRIL 24, 2001 - 9:00 A.M.
Room 4B - Fourth Floor - Heber Wells Bldg.
160 East 300 South
Salt Lake City, Utah

CONVENED: 9:25 A.M.

ADJOURNED: 11:30 A.M.

PRESENT:

Clyde Ormond, Bureau Manager
Marty Simon, Board Secretary

Board Members:

Craig Johnson Mark Dunn
Marcia Parisi

ABSENT:

Dee Bangarter Darrell Jorgensen

GUESTS:

None

TOPICS FOR DISCUSSION:

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

Minutes

The minutes of the April 18 & October 17, 2000 board meetings were approved as written.

HEARINGS/DISCIPLINARY:

9:00 A.M. - David Coles

APPOINTMENTS:

9:45 A.M.
Frank Kilby

Mr. Kilby met with the Board for his probation interview. He stated he was taking some time off from working in the profession. The Board requested that he submit a letter to the Division stating his intent and the date he ceased working as a health facility administrator. If he should decide to work in the profession again he must submit another letter stating his intention to do so and the date he becomes employed. He was advised that his probation would be put on hold during the time he is not working in the profession. Mr. Kilby stated he understood and would submit the letters accordingly.

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10:00 A.M.
Connie Clark

Ms. Clark did not keep her appointment to meet with the Board to review her education as it relates to licensure.

10:15 A.M.
Kerry Ashment

Mr. Ashment met with the Board to review his education as it pertains to licensure. He has been working at St Joseph's Villa facility since August 2000 as the Director of the Sub Acute Unit and the Rehab Unit. His supervisor at this time is Galen Ewer who is a licensed health facility administrator. Mr. Ashment stated he had moved to Missouri for a time but was never licensed there as a health facility administrator.

The Board reviewed his application and determined that he had met the education requirement with his four-year degree but had not completed an AIT preceptorship. Mr. Ormond referred to the rules as to what experience can be used in place of the AIT preceptorship and the areas it must cover. The Board advised him to complete the areas required in the AIT preceptorship under Mr. Ewer's supervision and then have Mr. Ewer sign the "Affidavit of Completion of AIT preceptorship" form. The application process to take the national exam was then explained to him.

10:30 A.M.
Paul Anderson

Mr. Anderson met with the Board to review his education from Nevada as it pertains to licensure. The Board reviewed his education and experience and determined he meets the requirements for licensure as a health facility administrator but he must first provide a verification of his license from Nevada before he can be approved.

Mr. Anderson later submitted the verification from Nevada and his license was approved and issued effective May 3, 2001.

10:45 A.M.
Kregg Chidester

Mr. Chidester met with the Board to review his education and experience to determine if it would qualify him for licensure without being required to

Kregg Chidester Apt (cont.)

complete an AIT preceptorship. He has a BS Degree in Environment and Behavior and has completed a 6-month internship in assisted living, which was not associated with the degree. Mr. Chidester stated he is currently employed at the Salt Lake Home facility with Diane Taylor as his supervisor. However, Ms. Taylor is not a licensed Health Facility Administrator but is licensed as an Assisted Living Administrator.

The Board stated he needs more experience in the areas of Nursing and Regulation. Therefore, they recommended that he complete an AIT preceptorship under a licensed health facility administrator. He then stated he has worked at Infinia for a month with Lynn Neff, who is a licensed health facility administrator, so he will ask Mr. Neff if he will agree to supervise him in the AIT preceptorship.

NEW APPLICATIONS:

Ron Williamson

The Board reviewed Mr. Williamson's application for licensure by endorsement. He has a BS Degree in Health Care Administration and submitted a letter from Colorado stating he had passed the NAB exam with a high score. Mr. Williamson is also licensed in Colorado as a health facility administrator but doesn't know if they required a preceptorship.

After careful consideration, the Board agreed to accept his one-year of work experience as a health facility administrator in Colorado in lieu of the required AIT preceptorship. He was approved for licensure as a health facility administrator by endorsement from Colorado.

CORRESPONDENCE:

New Federal Privacy Regulation

The Board suggested this information be sent to Joan Gallegos with the Utah Nursing Home Association to track.

Information on the Pre-Test Questions on the national exam was reviewed by the Board.

Evaluation Associates re: CEU Programs

This was noted by the Board with no further action taken.

DISCUSSION ITEMS:

Craig Johnson's Report on
Interstate Certification

It has been proposed by Sarah Sinclair, Executive Director of Sunshine Terrace, that a person who is coming from out of state, that doesn't have an AIT preceptorship but has an American College of Healthcare Administrators (ACHA) Certification, be accepted for licensure as a health facility administrator without examination. Mr. Dunn stated that the ACHA Certification has three levels of certification so would we accept all levels for licensure or just the Nursing Home Administrators level of certification? This issue was deferred to the next board meeting for further discussion.

A motion was made by Mr. Johnson and seconded by Ms. Parisi to accept the above ACHA Certification for licensure in lieu of the AIT preceptorship. The motion carried unanimously. Mr. Ormond will write a letter to Ms. Sinclair informing her of the Board's acceptance of her proposal.

NEXT MEETING:

October 23, 2001

DATE APPROVED

CHAIRPERSON, UTAH HEALTH
FACILITY ADMINISTRATOR BOARD

DATE APPROVED

BUREAU MANAGER, DIVISION OF
OCCUPATIONAL & PROFESSIONAL
LICENSING

